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| GROUP D – 11th Meeting minutes | |
| Location: | Virtual (Zoom) |
| Date: | 15/06/2021 |
| Time: | 7:30pm – 8:30pm |
| Facilitator: | Bahee Gnanasundram |

# Agenda Items

1. Prepare for presentation
2. Working out action plan.

# Meeting Minutes

Start Time: 7:30pm

Finish Time: 8:30pm

Attendees: Bahee Gnanasundram, Maththew Seery, Rahul Lobo, Mohammad Ahsan Ullah

**Outcome:**

* 1. Everyone discussed and decided as to how to break down the task
  2. Everyone individually record their slides and Bahee to merge them.

# Action Items

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| Task | Name | Completion Date | Current Status |
| Meeting Minutes | Bahee | 16/05/2021 | Completed |
| Git Repository Setup | Matt | 16/05/2021 | Completed |
| Group Project Plan & | All | 18/05/2021 | Core work completed. Matt will make the submission on the 18th.  Completed on the 18th May |
| Check list | All | 18/05/2021 | All will respond individually based on the group decision.  Completed on the 18th May |
| Booking with a lecturer | Bahee | 14/05/2021 | Booking made with Gustavo Batista for 1PM-2PM, 18/05/2021 |
| Review Data | All | 24/05/2021 | Completed |
| Booking with a lecturer | Bahee | 24/05/2021 | Booking made with Michele for 3PM-4PM, 27/05/2021 |
| Preprocess Data | Matt, Bahee | 31/05/2021 | Completed on time |
| Document Data Visualization | Ahsan | 27/05/2021 | Completed on time |
| Statistical Analysis of data | Rahul | 31/05/2021 | Completed on time |
| LSTM | Matt | 8/06/2021 | Completed on time |
| Solar PV | Ahsan | 3/6/2021 | Provided monthly data on time |
| Review Model | Bahee, Rahul | 3/6/2021 | Review both MLP and LSTM. Completed on time. |
| Booking with a lecturer | Bahee | 3/6/2021 | Booking made with Michele for 7PM-8PM, 07/06/2021 |
| Solar PV | Bahee | 10/06/2021 | Will try to incorporate the Solar PV as input. |
| LSTM, MLP continuous improvement | Matt, Bahee | 10/06/2021 | Ongoing |
| Model Validation | Rahul and Ahsan | 10/06/2021 | Ongoing |
| Prediction Program | Bahee | 11/06/2021 | Will start working on it. |
| Exploring Alternative models and/or implementation | Ahsan | 11/06/2021 | Completed and presented on time |
| Delegation of Report Tasks | Rahul | 11/06/2021 | Discussed and distributed to team members on the 11th. |
| Booking with a lecturer | Bahee | 12/06/2021 | Booking made with Michele for 7PM-8PM, 14/06/2021 |
| Report | All | 15/06/2021 | Final report to be produce on the 15 June 2021.  Completed on time. |
| Presentation | Bahee: Introduction & Data Analysis  Matt: Description of the model  Ahsan: Visualize the outcome  Rahul: Discussion and Conclusion | 21/06/2021 |  |